How to Register Online

1. Go to Washington-metro.oasisnet.org
2. Click My Account
3. On the login screen, enter your Username and Password.
   If you do not have an Oasis account click Create Your Profile
4. After logging in, click Classes in the blue menu bar across the top of the screen.
5. Use the Search field to search for a class by name or number or scroll down to use the various other search filters on the right side of the screen.
6. When you find the class you want to register for, click **Add to Cart**.

7. When you are finished adding classes to your cart, click on the **cart icon** at the right side of the blue menu bar to view your cart.

If you have any available credits, they will show up in your account. Click on the credit to apply it to your total.

If you would like to make a donation to Oasis enter the donation amount and click **Add Donation**.

8. Scroll down to the bottom of your cart and click **Proceed to checkout**.
9. You will be asked to confirm your billing details. After reviewing, click Continue.

10. On the payment screen, enter your credit card information. At the bottom of the page, check the box to agree to website terms and conditions and click Place order.

When your order is complete, you will receive a confirmation receipt via email*. This receipt will contain the details of the classes you registered for including the Zoom links for any online classes you have registered for.

*Be sure to check your SPAM or “Promotions” folder in your email inbox in case your receipt is there. Your receipt will come from washingtonmetro@oasisnet.org.

Your receipts/Zoom links can also be viewed anytime in your MyOasis account.

Mouse over My Account in the blue menu bar and click on Orders.