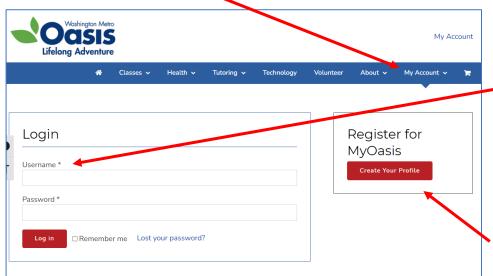
How to Register Online

- 1. Go to Washington-metro.oasisnet.org
- 2. Click My Account

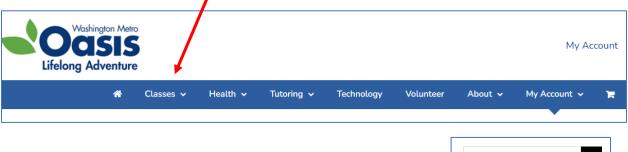


3. On the login screen, enter your **Username** and Password.

If you do not have an Oasis account click

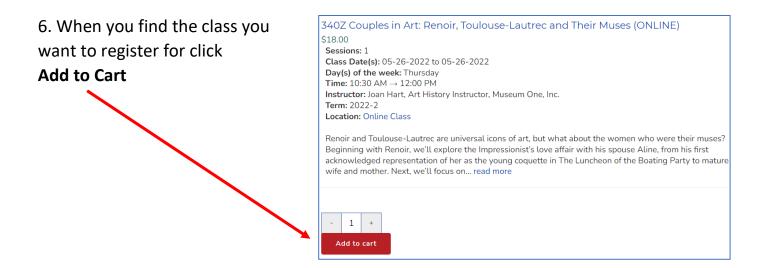
Create Your Profile

4. After logging in, click **Classes** in the blue menu bar across the top of the screen.



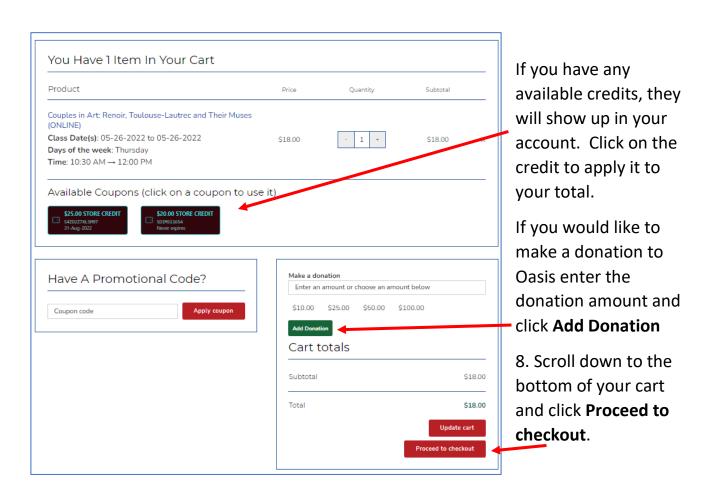
5. Use the **Search** field to search for a class by name or number or scroll down to use the various other search filters on the right side of the screen.





7. When you are finished adding classes to your cart, click on the **cart icon** at the right side of the blue menu bar to view your cart.





- 9. You will be asked to confirm your billing details. After reviewing, click Continue
- 10. On the payment screen, enter your credit card information. At the bottom of the page, check the box to agree to website terms and conditions and click **Place order**.



When your order is complete, you will receive a confirmation receipt via email*. This receipt will contain the details of the classes you registered for including the Zoom links for any online classes you have registered for.

*Be sure to check your SPAM or "Promotions" folder in your email inbox in case your receipt is there. Your receipt will come from washingtonmetro@oasisnet.org

Your receipts/Zoom links can also be viewed anytime in your MyOasis account.

Click on **My Account** in the blue menu bar and then click on **View/Print Class Term Receipt**

